

<委任者(依頼する方)がすべて記入して下さい。>

This form is required to be filled out by the Applicant (the person who needs the documents.)

委任状 Power of attorney

年 月 日
Year Month Day

1. 代理人 Proxy (a person coming to Naha city office) * Please bring your ID

住所 Address	
氏名 Name	

This part must be also filled in by the Applicant (the person who needs the documents.)

2. 必要とする証明書の□にチェックしてください。Please check in box the document you need.

	所得証明書 <i>Shotoku Shomei</i> (Income certificate) 課税証明書 <i>Kazei Shomei</i> (Income and Tax amount certificate)
	納税証明書 <i>Nouzei Shomei</i> (Tax payment certificate)
	評価証明書 <i>Hyoka Shomei</i> (Valuation certificate) 公課証明書 <i>Koka Shomei</i> (Valuation and Tax amount certificate) 該当するものに○ Circle the appropriate ○ ⇒【全部 All properties ・ 一部 Part of the property 】 無資産証明書 (No property certificate)
	市県民税申告書の写し Copy of declaration of resident tax 給与支払報告書の写し Copy of <i>Kyuyo shiharai houkokusyo</i> (Copy of withholding tax slip)
	その他 Other { }

※Private business certificate, declaration of resident tax, copy of withholding tax slip, corporate tax payment and property certificate

of petition for such as compulsory auction will be issued at Resident tax division in Naha city main office only.

3. 委任者 Applicant (The person who needs the document)

I hereby authorize the person above to apply and receive the documents related to tax certification on my behalf.

現住所 Current address		
那覇市転出直後の住所 The address of your first moving location after Naha	Fill in only if "The address of your first moving location after Naha" and "current address" are different from each other. (If you moved out, "The address of your first location after Naha" would be printed as your address).	
証明年度の1月1日の住所(※所得証明が必要な方のみ記入) Your address on January 1st of the year for which the document is needed. (Only if you need an income certificate.)	(Example: If you need a certificate for the fiscal year 2025, your address of Naha city, as of January 1, 2025.	
氏名 Name	For corporations (法人 "houjin" の場合), registered (実印 "jitsu in") or approval stamp (認印 "mitome in") with a corporate name is required. 	生年月日 Date of birth 年 月 日 Year Month Day
連絡先 Contact phone number		

注意

Important (* Make sure you read it)

*In case there is deficiency of any kind, we may decline the application. If you have any questions, please contact Resident tax division.

*If you delegate a proxy to apply and receive a property certificate (part of property), it would be necessary to fill in the address listed on real estate register (land・building) .

* For certificates related to fixed property tax (copy of land register etc) except for the above, please use a power of attorney provided by property tax division.

*In some cases, like address history, confirmation to applicant (a person who needs a document) may be needed.

問い合わせ先 Inquiries 那覇市市民税課 Naha City Resident tax division Tel. (098)862-9903

記入例 Example

<委任者(依頼する方)がすべて記入して下さい。>

This form is required to be filled out by the Applicant (the person who needs the documents.)

委任状 Power of attorney 2025 年 6 月 1 日
Year Month Day

1. 代理人 Proxy (a person coming to Naha city office) * Please bring your ID

住所 Address	1-2-3, kumoji, Naha City, Okinawa
氏名 Name	Maria Gomez

This part must be also filled in by the Applicant (the person who needs the documents.)

2. 必要とする証明書の□にチェックしてください。Please check in box the document you need.

☒	所得証明書 <i>Shotoku Shomei</i> (Income certificate) 課税証明書 <i>Kazei Shomei</i> (Income and Tax amount certificate)
☒	納税証明書 <i>Nouzei Shomei</i> (Tax payment certificate)
☐	☐ 評価証明書 <i>Hyoka Shomei</i> (Valuation certificate) ☐ 公課証明書 <i>Koka Shomei</i> (Valuation and Tax amount certificate) 該当するものに○ Circle the appropriate ○ ⇒【全部 All properties ・ 一部 Part of the property】 ☐ 無資産証明書 (No property certificate)
☐	市県民税申告書の写し Copy of declaration of resident tax 給与支払報告書の写し Copy of <i>Kyuyo shiharai houkokusyo</i> (Copy of withholding tax slip)
☐	その他 Other ()

※Private business certificate, declaration of resident tax, copy of withholding tax slip, corporate tax payment and property certificate of petition for such as compulsory auction will be issued at Resident tax division in Naha city main office only.

3. 委任者 Applicant (The person who needs the document)

I hereby authorize the person above to apply and receive the documents related to tax certification on my behalf.

現住所 Current address	1-2-4, agarie, Nago City, Okinawa	
那覇市転出直後の住所 The address of your first moving location after Naha	Fill in only if "The address of your first moving location after Naha" and "current address" are different from each other. (If you moved out, "The address of your first location after Naha" would be printed as your address). 1-2-3, yafuso, Urasoe City, Okinawa	
証明年度の1月1日の住所(※所得証明が必要な方のみ記入) Your address on January 1st of the year for which the document is needed. (Only if you need an income certificate.)	(Example: If you need a certificate for the fiscal year 2025, your address of Naha city, as of January 1, 2025. 1-1-1, izumizaki, Naha City, Okinawa	
氏名 Name	For corporations (法人 "houjin" の場合), registered (実印 "jitsu in") or approval stamp (認印 "mitome in") with a corporate name is required. Victor Taira	生年月日 Date of birth 1978 年 7 月 8 日 Year Month Day
連絡先 Contact phone number	080-000-0000	

注意

Important (* Make sure you read it)

*For individual applicant
Please hand write your name. It must be done by a person who needs the documents.

*In case there is deficiency of any kind, we may decline the application. If you have any questions, please contact Resident tax division.

*If you delegate a proxy to apply and receive a property certificate (part of property), it would be necessary to fill in the address listed on real estate register (land・building) .

* For certificates related to fixed property tax (copy of land register etc) except for the above, please use a power of attorney provided by property tax division.

*In some cases, like address history, confirmation to applicant (a person who needs a document) may be needed.

問い合わせ先 Inquiries 那覇市市民税課 Naha City Resident tax division Tel. (098) 862-9903